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| Meeting: | General overview and scrutiny committee |
| Meeting date: | 30 September 2015 |
| Title of report: | Work programme |
| Report by: | Governance services |

Classification

Open

Key decision

This is not an executive decision.

Wards affected

Countywide

Purpose

To consider the committee's work programme and related scrutiny activities.

Recommendation

THAT the draft work programme (Appendix 1) be noted, subject to any amendments the committee wishes to make.

Alternative options

- 1 It is for the committee to determine its work programme to reflect the priorities facing Herefordshire. The committee needs to be selective and ensure that the work programme is focused, realistic and deliverable within existing resources.

Reasons for recommendations

- 2 The committee needs to develop a manageable work programme to ensure that scrutiny is focused, effective and produces clear outcomes.

Key considerations

Draft work programme

- 3 The work programme needs to focus on the key issues of concern and be manageable allowing for urgent items or matters that have been called-in.
- 4 Should committee members become aware of issues please discuss the matter with the Chairman, Vice-Chairman and the Statutory Scrutiny Officer.
- 5 A revised work programme is appended (Appendix 1). The work programme will remain under continuous review during the year.
- 6 Revisions to the work programme include:
 - The report of the Smallholdings estate task and finish group will now be considered at the committee meeting on 27 October 2015.
 - A proposed item on Community Infrastructure Levy has been deferred; a briefing note for all members about the position with various policies is being prepared.
 - Capital investment programme and Housing strategy 2015-2018 items will now be considered at the meeting on 17 November 2015.
 - An item on the Community safety partnership has been brought forward to 19 January 2016 to enable the committee to receive the strategic plan prior to its consideration by Council in March; consequently, items for the 8 March 2016 committee meeting will be reconsidered by the Chairman / Vice-Chairman at a future agenda planning meeting.
 - Edgar Street Athletic Ground and Property update items will now be received on 10 May 2016.

Forward plan

- 7 The Forward plan, as at 22 September 2015, is attached for information (Appendix 2).

Community impact

- 8 The topics selected for scrutiny should have regard to what matters to residents.

Equality duty

- 9 The topics selected need to have regard for equality and human rights issues.

Financial implications

- 10 The costs of the work of the committee will have to be met within existing resources. It should be noted the costs of running scrutiny will be subject to an assessment to support appropriate processes.

Legal implications

- 11 The council is required to deliver an overview and scrutiny function.

Risk management

- 12 There is a reputational risk to the council if the overview and scrutiny function does not operate effectively. The arrangements for the development of the work programme should help mitigate this risk.

Consultees

- 13 The Chairman and Vice-Chairman meet on a regular basis to consider the work programme.

Appendices

Appendix 1 Draft work programme

Appendix 2 Forward plan (as at 22 September 2015)

Background papers

None identified.